

Risk Management Program for Doctors

Key Dates

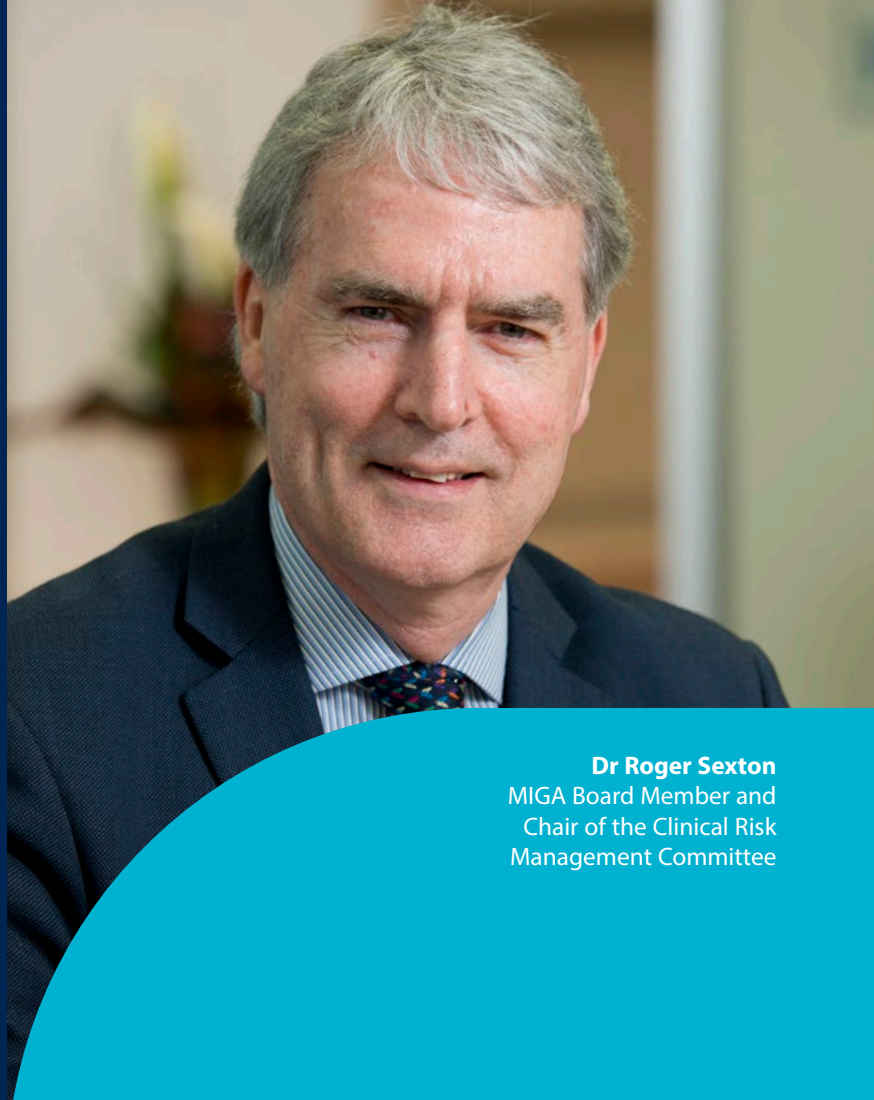
April 1

Program year commences
Activities available
Bookings open

March 31

Program year ends
All online activities, Action Plans, Doctor's Health Certificates and Accredited Activity certificates must be submitted by the end of the Program





Dr Roger Sexton
MIGA Board Member and
Chair of the Clinical Risk
Management Committee

MIGA's Risk Management Program was the first of its kind introduced in Australia and we believe it remains at the forefront of risk management initiatives in the medical indemnity insurance industry.

Welcome to the Risk Management Program

A key focus for MIGA is our delivery of risk management education. We see it as a very important tool to help us and our clients control claim costs in the future.

We provide doctors insured with us free access to the Risk Management Program offering an exciting range of support materials, resources and activities. It includes an extensive range of risk management initiatives that can be completed online, as part of a virtual classroom or by attending Conferences and Workshops across Australia.

Summary

Participation

Participation in the Risk Management Program is optional

Dates

The Program runs annually from 1 April to 31 March

Activities

All activities are worth 5 Points each and you can mix and match these to suit your own circumstances:

5 POINTS

Conference Plenary Session

Workshop

Modules

Practice review

Action Plan

Doctor's Health Assessment

Accredited activity

Cost

Aside from Conferences, all activities are free to clients

Points

Risk Management Points are awarded upon successful completion of an activity

Discount

Completion of two activities (10 Points) provides access to a 10% discount on your premium for the next period of insurance with MIGA

Ready to book or complete activities?

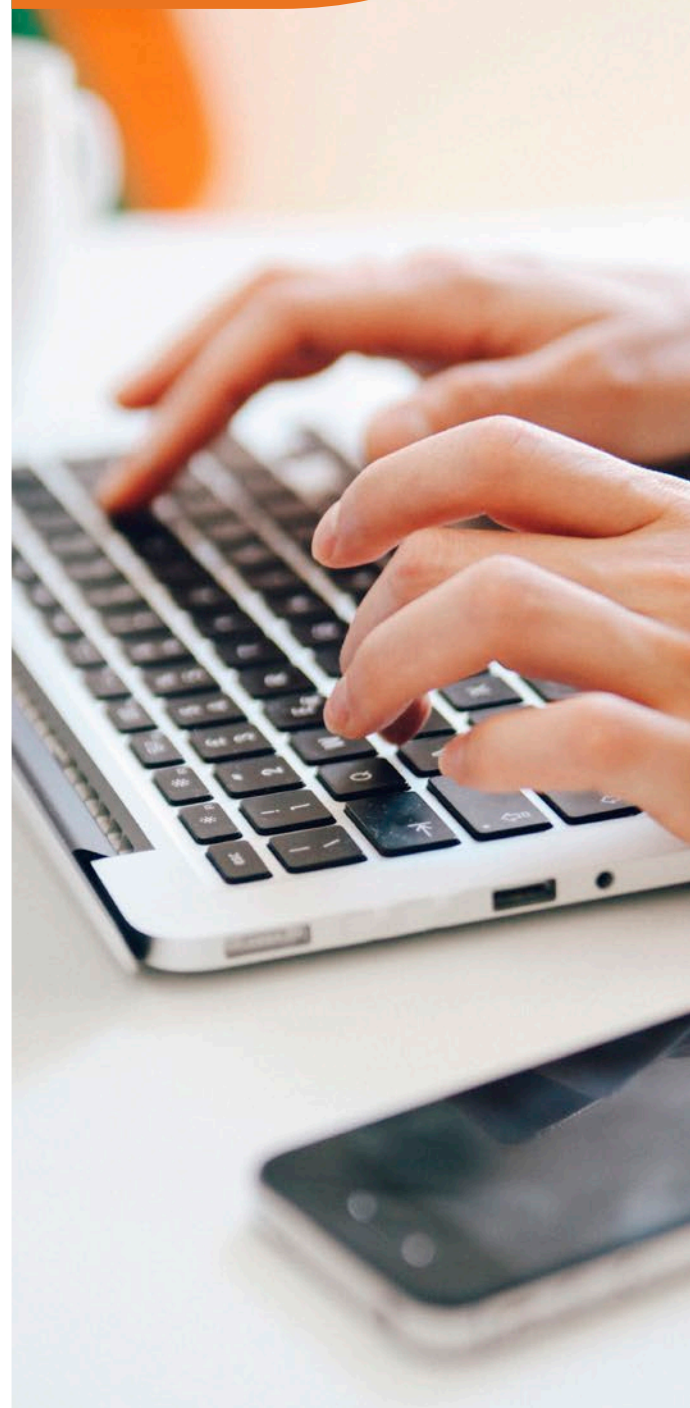
Simply log in to REO from our website www.miga.com.au, and navigate to your desired activity.

In REO you can:

- ✓ Register for a Conference or Workshop
- ✓ Complete a Module or Practice Review
- ✓ Submit evidence of having a Doctor's Health Assessment or attending an Accredited Activity
- ✓ Access your certificates of completion.

College CPD Points

Your College may allocate CPD points for MIGA activities. For more information go to the Risk Management page on our website www.miga.com.au





Conferences

10 POINTS

MIGA Conferences involve two sessions: a plenary session with a panel of experts, followed by a choice of small group Workshops. The topics offered at Conferences vary per Program.

Schedule

Conferences are generally scheduled as follows, although timing differs occasionally. Refer to the specific Conference for confirmation

08:30 Registration

09:00 Plenary session **5 Points**

10:30 Morning tea

11:00 Workshop session (choice of topics) **5 Points**

13:00 Close

Cost

There is a small cost to attend a Conference

Points

Participants must be present for at least **60 minutes** of the Plenary session and at least **90 minutes** of a Workshop in order to earn Points.



Register [REO » Events](#)

Workshops

5 POINTS

MIGA Workshops are based on our claims experience. Workshops provide an interactive forum for discussing clinical and professional risk issues and preventative strategies. Case examples, practical exercises and risk management tips are provided.

Duration

Two hours

Points

Participants must be present for at least **90 minutes** in order to earn Points.

Attending 2 Workshops or 1 Workshop and another activity will earn you a premium discount



Register [REO » Events](#)

Modules

5 POINTS

MIGA offers self-directed and self-paced learning options through interactive online Modules. Each involves a combination of learning materials, case studies, videos, resources and assessments.

Points

Awarded automatically on the date of submission

Submitting 2 Modules or 1 Module and completing another activity will earn you a premium discount



Completion REO » Modules

Action Plans

5 POINTS

During an MIGA Workshop or a Module, you may identify a risk or a gap in your practice or processes. An Action Plan is used to address and reduce that risk. Tell us what the risk is, how you are going to manage it, and most importantly how you will measure its effectiveness.

Any improvements you make must be linked to the topic covered in the Workshop or Module and be a step towards reducing your medico-legal risk.

Restriction

An Action Plan can only be completed once a Workshop has been attended or a Module has been submitted.

Points

Are awarded on the submission of an acceptable Action Plan

Attending a Workshop or completing a Module **and** submitting an Action Plan will earn you a premium discount



Submission

REO
» Events
» {particular Workshop attended}
» Action Plan

REO
» Modules
» {particular Module completed}
» Action Plan

Practice Review

Evaluate your current practices through a process of self-assessment and making an improvement. Improvements must be a step towards reducing your medico-legal risk.

Points

Are awarded on the submission of an acceptable Action Plan

MIGA Practice Self-Assessment

2 stages

5 POINTS

Stage 1

Complete a Self-Assessment of your practice using one of the tools available (pre-requisite for Stage 2)

Stage 2

Identify an area for improvement based on your Self-Assessment result and document this improvement on the Action Plan and submit it.

MIGA Audits

2 stages

5 POINTS

Stage 1

Complete an Audit using one of the tools available (pre-requisite for Stage 2)

Stage 2

Identify an area for improvement based on your Audit result and document this improvement on the Action Plan and submit it.

Clinical Practice Review

3 stages

10 POINTS

Stage 1

Complete an Audit using one of the tools available (pre-requisite for Stage 2)

Stage 2

Attend an MIGA peer review meeting *5 Points*

Stage 3

Identify an area for improvement based on your Audit result and document this improvement on the Action Plan and submit it. *5 Points*



Completion REO » Practice Review



Doctor's Health Assessment

5 POINTS

To encourage doctors to actively look after their health, MIGA offers Risk Management Points when they have a comprehensive health check-up with a GP.

MIGA recognises that doctors' health is a very important issue for the profession.

There is clear evidence that a significant proportion of doctors don't have their own GP. Barriers such as embarrassment, fear of notification and confidentiality are contributing to self-investigation and self-treatment.

Doctors who undergo a comprehensive health check-up with a GP, based on the Guidelines provided, can claim Risk Management Points.

Restriction

You can only receive Risk Management Points for one Health Assessment per Risk Management Program

Tools

To assist you and your GP, you can access the Guidelines, Confidential Medical History Questionnaire and a Certificate of Assessment via our website

Points

Are awarded on the submission of an acceptable Certificate of Assessment

Need more information?

www.miga.com.au/Health_Assessment

Completing a Doctor's Health Assessment and another activity will earn you a premium discount



Certificate Submission

REO » Doctor's Health Assessment

Accredited Activities

5 POINTS

MIGA accredits workshops and seminars offered via professional associations – such as Colleges or Associations that provide continuous professional development.

Accredited Activities **must be focussed on medico-legal or clinical risk management** and be comparable to a MIGA Workshop with regard to focus, intensity, duration, interaction and resource materials provided.

MIGA will not accept applications directly from attendees. If you are attending education provided by a College or Association, encourage the organisers to seek accreditation from MIGA before the event.

Restriction

You can only receive Points for one Accredited Activity per Risk Management Program

Points

Are awarded on the submission of an acceptable Certificate

If you are involved in delivering education via a professional association, please contact the Risk Management Department to discuss the process for MIGA accrediting your activity. MIGA does not charge any fees to accredit activities.

Completing an accredited activity and another activity will earn you a premium discount



Certificate Submission

REO » Accredited Activities



If you need any more information

Explore the Education section of our website www.miga.com.au/education.

Alternatively, contact the friendly staff in our Risk Management Department. We are happy to help.

Phone 1800 777 156 (National freecall)

Email reo@miga.com.au

Terms and Conditions

Participation in MIGA's Risk Management Program is subject to the following terms and conditions:

Dates

- The Risk Management Program year runs from 1 April until 31 March
- The period of insurance commences on 1 July after the Risk Management Program ends

Activities

- All activities must be booked or completed online in accordance with these terms and conditions
- Activities must be completed between 1 April and 31 March to be considered for Points in the corresponding Risk Management Program year
- Aside from attending an MIGA Conference, there is no charge to MIGA clients for MIGA activities
- All stages of a single activity must be completed in the same Risk Management Program year to be eligible for Points
- You must participate for at least 60 minutes of a 90 minute session, and at least 90 minutes of a two hour session in order to be eligible for Points
- You can only receive Points for one Doctor's Health Assessment per Risk Management Program year
- You can only receive Points for one Accredited External Activity per Risk Management Program year

- You cannot repeat a Workshop or Module topic and be eligible for Points
- Points cannot be brought forward from a previous, nor carried over to a future, Risk Management Program.

Discount

- You are only entitled to a premium discount in the Next Period of Insurance if you:
 - Achieve the required Points in a Risk Management Program year, and
 - Maintain professional indemnity insurance with Medical Insurance Australia for the Next Period of Insurance
- The number of Points needed for a discount is 10 per Risk Management Program year, whether you are working part-time or full-time
- Any discount will only apply to the Medical Insurance Australia insurance premium for the Next Period of Insurance and not to other charges that may apply such as membership fees, taxes, levies, stamp duty or ROCS.
- If you:
 - Cancel or fail to renew your insurance in the Next Period of Insurance, no discount will apply
 - Change your part time/full time status or amend your practice category to a different indemnity level, the discount in the next period of insurance will be applied to the new premium.



**General Enquiries
and Client Service**

Free Call 1800 777 156
Facsimile 1800 839 284

Claims and Legal Services

(During Office hrs and 24hr
emergency legal support)

Free Call 1800 839 280
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