

# Risk Management Program for Eligible Midwives

## Key Dates

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### **1 April**

Program year commences

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### **31 March**

Program year ends

All online activities, Action Plans and Accredited Activity certificates must be submitted by the end of the Program



MIGA's Risk Management Program was the first of its kind introduced in Australia and we believe it remains at the forefront of risk management initiatives in the medical indemnity insurance industry.



**Liz Fitzgerald**

National Manager – Risk Services

## Welcome to the Risk Management Program

A key focus for MIGA is our delivery of risk management education. We see it as a very important tool to help us and our clients control claim costs in the future.

MIGA's Risk Management Program was the first of its kind introduced in Australia and we believe it remains at the forefront of risk management initiatives in the medical indemnity insurance industry.

Your insurance with MIGA provides you free access to our Risk Management Program which offers an exciting variety of support materials, resources and activities to support your practice. The Risk Management Program materials and activities can be accessed online or as part of a virtual classroom from anywhere in Australia.

Risk Management Program activities attract either 5 or 10 Points. When you complete a single 10 Point activity or undertake two 5 Point activities we'll provide a discount of 10% off next year's premium with MIGA.

MIGA understands the importance of providing a framework to assist Eligible Midwives to plan and undertake appropriate risk management education to enhance the safety and quality of the care you provide.

## Summary

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### Participation

The Risk Management Program is compulsory for all Eligible Midwives under The Midwife Professional Indemnity (Commonwealth Contribution) Scheme.

### Dates

The Program runs annually from 1 April to 31 March

### Activities

All activities are worth 5 or 10 Points each:

**10 POINTS**

**MIGA Workshop and Action Plan**

**REO Module and Action Plan**

**5 POINTS**

**MIGA Workshop**

**REO Module**

**Practice Review**

**Accredited Activities**

### Cost

All activities are free to midwives

### Points

Risk Management Points are awarded upon successful completion of an activity

### Discount

10 Points provides access to a 10% discount on the premium for the next period of insurance with MIGA

## Ready to book or complete activities?

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Simply log in to REO from our website [www.miga.com.au](http://www.miga.com.au), and navigate to your desired activity.

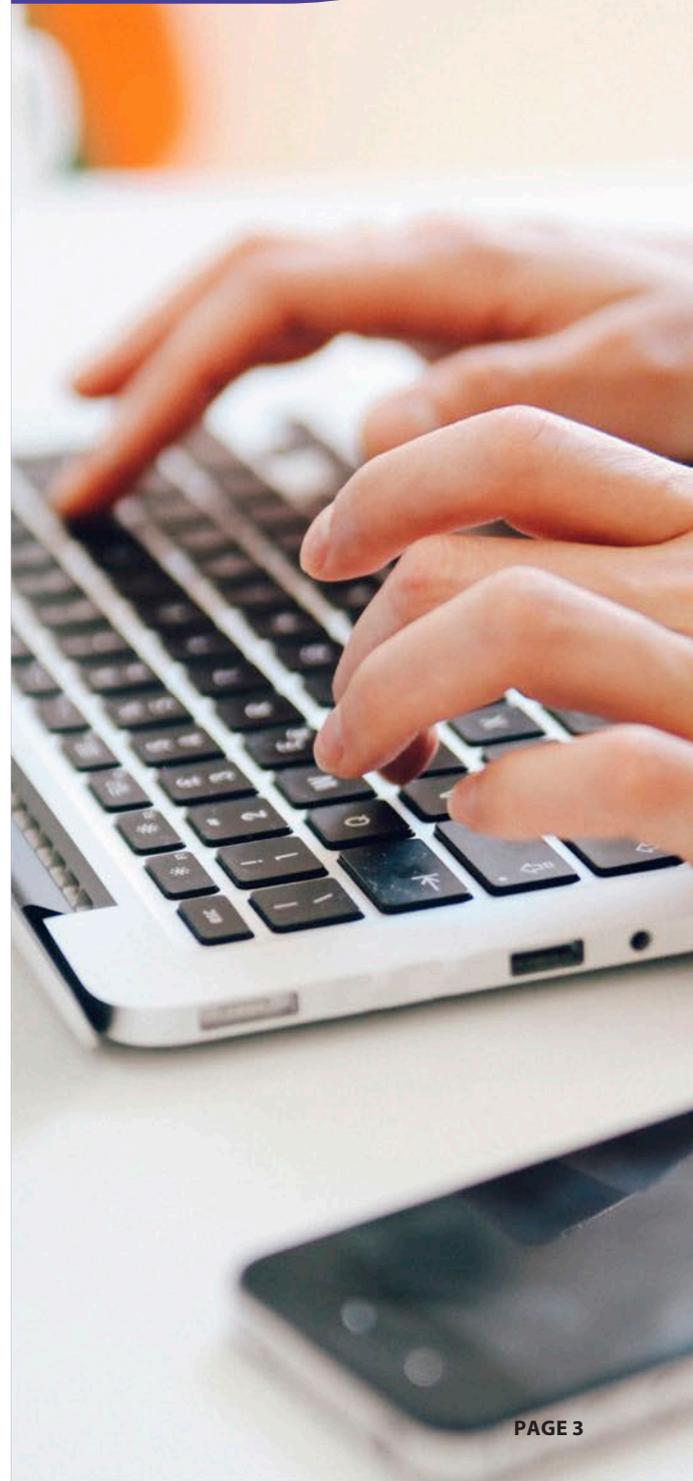
### In REO you can:

- ✓ Register for a Workshop
- ✓ Complete a Module or Practice Review
- ✓ Submit evidence of attending an Accredited External Activity
- ✓ Access your certificates of completion.

## College CPD Points

The Australian College of Midwives may allocate CPD points for MIGA activities. For more information go to the Risk Management page on our website

[www.miga.com.au](http://www.miga.com.au)





## 10 POINTS

### Complete 1 activity

#### **MIGA Workshop and Action Plan**

Attend one of our Workshops and use what you learn to make improvements in your practice. Make some changes and submit an Action Plan of how you implemented improvements.

#### **REO Module and Action Plan**

Complete one of our online Modules via REO and use what you learn to make improvements in your practice. Make some changes and submit an Action Plan of how you implemented improvements.

OR

## 5 POINTS

### Complete 2 activities

#### **MIGA Workshop**

Attend interactive Workshops offered online.  
*You can attend 2 Workshops in the Program*

#### **REO Module**

Self-directed and self-paced learning options available at a time that suits you.  
*You can complete 2 REO Modules in the Program*

#### **Practice Review**

Complete a Practice Self-Assessment and then make an improvement based on the results.

*You can complete 2 Practice Reviews in the Program*

#### **Accredited Activities**

Complete an accredited activity; see the approved activities in REO.

You can mix and match activities as shown to suit your own circumstances

## Workshops

5 POINTS

MIGA Workshops are based on our claims experience. Workshops provide an interactive forum for discussing clinical and professional risk issues and preventative strategies. Case examples, practical exercises and risk management tips are provided.

### Duration

Two hours

### Points

Participants must be present for at least **90 minutes** in order to earn Risk Management Points.

Attending 2 Workshops or 1 Workshop and completing another activity will earn you a premium discount



**Register** REO » Events

## Modules

5 POINTS

MIGA offers self-directed and self-paced learning options through interactive online Modules. Each involves a combination of learning materials, case studies, videos, resources and assessments.

### Points

Awarded automatically on the date of submission

Submitting 2 Modules or 1 Module and completing another activity will earn you a premium discount



**Completion** REO » Modules

## Action Plans

5 POINTS

During an MIGA Workshop or a Module, you may identify a risk or a gap in your practice or processes. An Action Plan is used to address and reduce that risk. Tell us what the risk is, how you are going to manage it, and most importantly how you will measure its effectiveness.

*Any improvements you make must be linked to the topic covered in the Workshop or Module and be a step towards reducing your risk of a claim or complaint.*

### Restriction

An Action Plan can only be completed once a Workshop has been attended or a Module has been submitted.

### Points

Are awarded on the submission of an acceptable Action Plan

Attending a Workshop or completing a Module **and** submitting an Action Plan will earn you a premium discount



### Submission

REO

- » Events
- » {particular Workshop attended}
- » Action Plan

REO

- » Modules
- » {particular Module completed}
- » Action Plan





## Accredited Activities

**5 POINTS**

MIGA accredits workshops and seminars offered via professional associations – such as Colleges or Associations that provide continuous professional development.

Accredited Activities *must be focussed on medico-legal or clinical risk management* and be comparable to a MIGA Workshop with regard to focus, intensity, duration, interaction and resource materials provided.

MIGA does not accept applications directly from attendees. If you are attending education provided by a College or Association, encourage the organisers to seek accreditation from MIGA before the event.

### Restriction

You can only receive Points for one Accredited Activity per Risk Management Program

### Points

Are awarded on the submission of an acceptable Certificate



### Certificate Submission

REO » Accredited Activities

## MIGA Practice Self-Assessment

**5 POINTS**

Evaluate your current practices through a process of self-assessment and making an improvement. Improvements must be a step towards reducing your medico-legal risk.

### Points

Are awarded on the submission of an acceptable Action Plan

### Stage 1

Complete a Self-Assessment of your practice using one of the tools available (pre-requisite for Stage 2)

### Stage 2

Identify an area for improvement based on your Self-Assessment result and document this improvement on the Action Plan and submit it.



**Completion** REO » Practice Review

# If you need any more information

If you would like to enrol or discuss any aspect of the Program please contact Jane in our Risk Management Department.

**She would be happy to help.**

**Phone** 1800 777 156 (National freecall)

**Email** reo@miga.com.au



**Jane Clark**  
Administrative Officer

## Terms and Conditions

Participation in MIGA's Risk Management Program is subject to the following terms and conditions:

### Dates

- The Risk Management Program year runs from 1 April until 31 March the following year.
- The next period of insurance commences on 1 July after the Risk Management Program ends.

### Activities

- All Eligible Midwives insured with MIGA can complete any of the activities
- All activities must be booked or completed online in accordance with these terms and conditions
- Activities must be completed between 1 April and 31 March to be considered for Risk Management Points in the corresponding Risk Management Program year
- All stages of a single activity must be completed in the same Risk Management Program Activity to be eligible for Points
- You must participate for at least 90 minutes of a two hour session in order to be eligible for Risk Management Points
- You can only receive Risk Management Points for one Accredited External Activity per Risk Management Program year
- You cannot routinely repeat a Workshop or Module topic and be eligible for Risk Management Points
- Risk Management Points cannot be brought forward from a previous, nor carried over to a future, Risk Management Program year.

### Discount

- You are only entitled to a premium discount in next period of insurance if you:
  - Achieve the required Risk Management Points in the Risk Management Program year, and
  - Maintain professional indemnity insurance with Medical Insurance Australia for the next period of insurance
- The number of Risk Management Points needed for a discount is 10 per Risk Management Program year, whether you are working part-time or full-time
- Any discount will only apply to the Medical Insurance Australia insurance premium for the next period of insurance and not to other charges that may apply such as membership fees, taxes, levies, stamp duty or ROCS.
- If you:
  - Cancel or fail to renew your insurance in next period of insurance, no discount will apply
  - Change your part-time/full-time status or amend your practice category to a different indemnity level, the discount in next period of insurance will be applied to the new premium.



**General Enquiries  
and Client Service**

Free Call 1800 777 156  
Facsimile 1800 839 284

**Claims and Legal Services**

(During Office hrs and 24hr  
emergency legal support)

Free Call 1800 839 280  
Facsimile 1800 839 281

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[www.miga.com.au](http://www.miga.com.au)

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